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Rocket Town Church Bookkeeper
4525 Apollo Road
Titusville, FL 32780

Subject: Clarification and Correction of Donation Allocation

Dear Rocket Town Church Bookkeeper,

I am writing to clarify the intent behind my donations earlier this year. I made two donations of \$100 each designated for KidVenture and two additional \$100 donations intended to be directed toward Ministers Kimberlee and John, who serve as the KidVenture ministers.

At the time, I was unaware that contributions to KidVenture do not go directly to the ministers. My intention with all four donations was to offer a special blessing to Kimberlee and John in appreciation of their incredible work with the kids. After our Kids Church week, I was so impressed by their dedication that I felt moved to make a special offering in their honor. However, I did not realize that I needed to designate the donations explicitly under their names for them to receive the funds directly.

If there is any way to correct this mistake and ensure that the total \$400 is properly allocated to Kimberlee and John as originally intended, I would be truly grateful. Please let me know if this is possible and if any additional steps are needed on my part.

Thank you for your time and assistance in this matter. I appreciate all that you do.

Sincerely,
Daniel Kenney